

Room Reservation Invoice / Insurances

Period of Reservation: 1st January 2018 - 31st December 2018

OPTION 1 - accept, the 150 year celebration financial initiative:

And must **pay** the 2018 Room Reservation Fee **by 30 November 2017**.

Craft Lodge

Room Reservation Fee plus Regalia Insurance: **Total due £150.00**

RAC, Preceptory, Knight Mason, Prince Mason

Room Reservation Fee plus Regalia Insurance: **Total due £150.00**

and the following years 2019, 2020, 2021 the Room Reservation Fee to Craft will be £500 and all other units at £200, with payments to be received by 30 November 2018, 2019, 2020 respectively.

OPTION 2 – decline, the financial initiative:

And must **pay** the 2018 Room Reservation Fee **by 28 February 2018**.

Craft Lodge

Room Reservation Fee plus Regalia Insurance: **Total due £700.00**

RAC, Preceptory, Knight Mason, Prince Mason

Room Reservation Fee plus Regalia Insurance: **Total due £300.00**

and the following years 2019, 2020, 2021 the Room Reservation Fee to Craft will be £700 and all other units at £300, with payments to be received by 28 February 2019, 2020, 2021 respectively.

NOTES:

Once a unit accepts or declines either Room Reservation Fee option they cannot revert.

Room Reservation Fees

Cheques should be made payable to “The Trustees Freemasons’ Hall”.

The new Catering Service Provider will administer the collection of Room Reservation Fees and provide a receipt.

The Hall Secretary now ceases to receive Room Reservation Fees.

Membership Details.

On the 1st September each year existing membership details will be issued to all Units.

Amendments must be returned on or before 31st December of same year.

[Terms & Conditions Clause 6: ”The Lodge shall provide to the Trustees by 31st December in each year the names and full residential addresses of all of their members. These details may be passed by the Trustees to Donegall Masonic Club for Club registration purposes.”]

Insurances

Please note that the insurances arranged by the Trustees includes the following cover for each Lodge, RAC, Preceptory, Knight Mason or Prince Mason.

All Risks Insurances on Regalia.

Regalia is covered anywhere in Europe up to a maximum value of £2,500.00 per Lodge / etc.

A £250.00 excess applies to each and every claim.

Public Liability Insurance.

Cover on Indemnity to each Lodge in respect of activities undertaken on the Trustees' premises at Arthur Square, up to a Limit of Indemnity of £5M.

Cover is further extended to include attendance at similar Lodge functions elsewhere in Northern Ireland but excluding any fund raising activities.

Cover is subject to the Insurer's Terms, Conditions and Exceptions and a copy Policy is available on request.

W. A. Crawford, FCA. Hall Secretary.